

**AN ORDINANCE 101765**

**AUTHORIZING THE APPROPRIATION OF \$25,419.06 FROM THE STINSON REVOLVING FUND TO BE USED BY THE CITY OF SAN ANTONIO'S ASSET MANAGEMENT DEPARTMENT IN SUPPORT OF ADA AND OTHER MODIFICATIONS TO A BUILDING LOCATED 8410 MISSION ROAD AT STINSON MUNICIPAL AIRPORT TO ACCOMMODATE THE STINSON MAINTENANCE FACILITY; AUTHORIZING \$5,083.81 FOR CONSTRUCTION CONTINGENCIES, FOR A TOTAL APPROPRIATION OF \$30,502.87.**

**WHEREAS**, the City in its Five (5) Year Capital Program at Stinson Municipal Airport, has a project plan for construction of a new office, classroom and administration building; and

**WHEREAS**, the placement of the new building will require relocation of the Stinson Maintenance facility to another building on Airport property; and

**WHEREAS**, the City of San Antonio's Asset Management Department has issued a proposal to provide labor and materials to modify the new building, including demolition of an existing restroom, construction of a new ADA compliant restroom, and creation of two office areas, at a cost of \$25,419.06; and

**WHEREAS**, it is now necessary to authorize the appropriation of such construction and contingency funds from the Stinson Revolving Fund; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The amount of \$30,502.87 is appropriated in fund 51016000, entitled "Stinson Airport Improvement & Contingency Fund", GL Account 6102100 – Interfund Transfer Out", WBS Element entitled "Transfer to 33-00012-90-01" and authorized to be transferred to Fund 51099000.

**SECTION 2.** The budget in Fund 51099000, Project Definition 33-00012, entitled "Stinson New Maintenance Offices", WBS Element 33-00012-90-01, entitled "SSF RVOLVG FUND- TFR IN FRM AV- 00008-" GL account 6101100 entitled "Interfund Transfer In", by the amount of \$30,502.87.

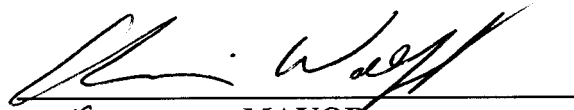
**SECTION 3.** The amount of \$25,419.06 is appropriated in Fund 51099000, Project Definition 33-00012, entitled "Stinson New Maintenance Offices", WBS Element 33-00012-05-02, and is authorized to be encumbered and made payable for construction costs.

**SECTION 4.** The amount of \$5,083.81 is appropriated in Fund 51099000, Project Definition 33-00012, entitled "Stinson New Maintenance Offices", WBS element 33-00012-05-02, and is authorized to be encumbered and made payable for construction contingencies.

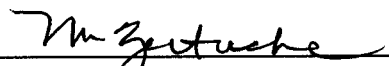
**SECTION 5.** The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager or the City Manager's designee, correct allocation to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 6.** This Ordinance shall be effective on and after the tenth (10th) day after passage.

**PASSED AND APPROVED** this 1st day of December, 2005.

  
for MAYOR  
PHIL HARDBERGER

ATTEST:   
City Clerk

APPROVED AS TO FORM:   
for City Attorney

**CITY OF SAN ANTONIO  
DEPARTMENT OF AVIATION  
CITY COUNCIL AGENDA MEMORANDUM**

CONSENT AGENDA  
ITEM NO. 30

**TO:** Mayor and City Council

**FROM:** Mark H. Webb, Interim Aviation Director

**SUBJECT:** Building Modifications at Stinson Municipal Airport

**DATE:** December 1, 2005

**SUMMARY AND RECOMMENDATIONS**

This ordinance authorizes the appropriation of \$25,419.06 to be used by Asset Management in support of building modifications at Stinson Municipal Airport. The completion of these modifications will permit Stinson maintenance to relocate their operation thereby providing room for a new parking lot to accommodate the needs of the new administration building.

Additionally, this ordinance appropriates \$5,083.81 for construction contingencies for a total appropriation of \$30,502.87.

Staff recommends approval of this ordinance.

**BACKGROUND INFORMATION**

The City has in its Five-Year Capital Program, a project to construct a new office, classroom and administration building at Stinson Municipal Airport to support both administrative needs and the growing needs of the tenants for office and conference room facilities. In order to meet the needs of the tenants and the Unified Development Code (UDC), replacement of parking spaces lost by the footprint of the new building must be provided in close proximity to the building. This will be accomplished by relocating the Stinson maintenance facility to the newly remodeled building located at 8410 Mission Rd which is currently unoccupied.

Asset Management has issued a proposal to provide labor and materials to perform these modifications for a cost of \$25,419.06, which includes the demolition of an existing restroom, construction of a new ADA compliant restroom, complete with shower and water heater, and two office areas totaling 484 square feet. A copy of the proposal from Asset Management is attached.

### **POLICY ANALYSIS**

Approval of this ordinance is consistent with City Council policy to address construction issues in an expeditious manner at Stinson Municipal Airport.

### **FISCAL IMPACT**

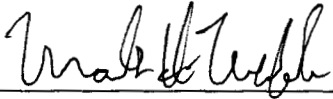
This project will be funded by the Stinson Revolving Fund. This ordinance appropriates \$30,502.87 for these construction services.

### **COORDINATION**

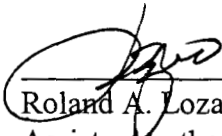
This request for ordinance has been coordinated with the Public Works, Asset Management, Finance and Office of Management & Budget Departments.

### **SUPPLEMENTARY COMMENTS**

This is not a professional services agreement therefore the Discretionary Contracts Disclosure Forms is not required.



Mark H. Webb  
Interim Aviation Director



Roland A. Lozano  
Assistant to the City Manager



Sheryl Sculley  
City Manager

Attachments